Jadwal Pelatihan 2027 - Managerial Skills Series

InClass (Tatap Muka) - 196 topik

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No	Judul Topik	Kota	Hari	Jan	Feb	Mar	Apr	Mei	Jun	Jul	Agu	Sep	Okt	Nov	Des	Mulai (Rp)
Business & Corporate Skills																
1	Advanced SOP & Business Process Improvement	Jakarta	2	7-8		24-25			22-23		18-19			9-10		5.950.000
2	Building Corporate Culture	Jakarta	2	26-27	17-18	4-5	14-15	24-25		13-14			21-22		2-3	5.950.000
3	Business Analysis (Best Practice)	Jakarta	2		16-17	24-25	6-7		14-15	29-30			11-12		9-10	5.950.000
4	Business English	Jakarta	2	19-20		4-5		25-26		5-6	30-31		12-13			5.950.000
5	Business Ethics for Secretary	Jakarta	2	20-21		23-24		13-14	14-15		23-24					5.950.000
6	Business Etiquette & Professional Grooming	Jakarta	2	20-21	22-23			24-25		14-15	12-13	20-21				5.950.000
7	Certification Graphologist for Credit Analyst	Jakarta	2	12-13		1-2		24-25		7-8	26-27			4-5		5.950.000
8	Counseling and Disciplining for Difficult/Problem Employee	Jakarta	2		17-18			25-26			23-24			23-24		5.950.000
9	Design Thinking In Business Innovation	Jakarta	2		25-26		22-23		24-25		26-27		21-22		22-23	5.950.000
10	Facility Management	Jakarta	2	20-21		24-25	19-20	24-25		15-16		1-2		18-19		5.950.000
11	Managing Non-Profit Organization	Jakarta	2				5-6		17-18		19-20			17-18		5.950.000
12	Manajemen Perkantoran Modern	Jakarta	2		8-9	24-25	26-27		21-22		3-4	9-10		4-5	7-8	5.950.000
13	Modern MICE (Meetings, Incentives, Conference and Exhibition)	Jakarta	2	6-7		23-24		25-26		5-6		20-21		2-3	7-8	5.950.000
14	Optimation CSR Program for Corporate Branding	Jakarta	2		3-4		5-6		7-8		3-4		18-19		9-10	5.950.000
15	Reputation Management	Jakarta	2		17-18		28-29		10-11	29-30			7-8	22-23		5.950.000
16	Strategi and initiative management Office	Jakarta	2	18-19		18-19		4-5		26-27		16-17		15-16		5.950.000
17	Time and Stress Management	Jakarta	2	18-19		24-25		25-26		22-23	3-4			4-5		5.950.000
18	Training MICE (Meeting, Incentive, Convention, and Exhibition)	Jakarta	2						21-22							5.950.000
Core Leadership - Managerials																
19	Basic Leadership Program	Jakarta	1/2	13		1		19	21-22	13	3		5	30		3.950.000
20	Comprehensive Leadership Program	Jakarta	2			1-2			28-29	26-27	3-4					5.950.000
21	Comprehensive Managerial Skills & Leadership Training	Jakarta	2		1-2		22-23		23-24	15-16	23-24		5-6		7-8	5.850.000
22	Comprehensive Managerial Skills & Leadership Training (SP)	Jakarta	2				27-28				9-10, 23-24			4-5, 8-9	1-2	3.500.000
23	Effective Leadership Skill	Jakarta	2	13-14		16-17		3-4			23-24			15-16		5.950.000
24	Enhancing Leadership Through Holistic Leadership	Jakarta	2		15-16		15-16		14-15		18-19		11-12		6-7	5.950.000
25	Leadership (Kepemimpinan Yang Efektif Dalam Organisasi)	Jakarta	1/2		3-4		16			12-13		2			6-7	3.950.000
26	Practical MBA for future leader	Jakarta	2	11-12	24-25		5-6		8-9	13-14	3-4	21-22	28-29		14-15	5.950.000
27	Present Leaders By Coaching Technique	Jakarta	2	12-13		24-25		10-11		5-6		15-16		4-5		5.950.000
28	The Fundamental Aspects Of Managing People		2		3-4		7-8		2-3		4-5		6-7		1-2	5.950.000
Core Supervisory																
29	Basic Supervisory Training	Jakarta	1/2	14-15		1	29	24	16	23	31			10		3.950.000
30	Comprehensive Supervisory Skills training	Jakarta	2	20-21	16-17	24-25	6-7	24-25	21-22	6-7		23-24		23-24		5.950.000

No	Judul Topik	Kota	Hari	Jan	Feb	Mar	Apr	Mei	Jun	Jul	Agu	Sep	Okt	Nov	Des	Mulai (Rp)
Data Management & Analytics																
31	Interactive Dashboard For Executive Summary Report Analysis With Excel Without Macro & VBA	Jakarta	2	26-27		2-3		26-27	22-23		23-24		5-6		7-8	5.950.000
32	Mastering Microsoft Excel Beyond For Office Automation	Jakarta	2			24-25		25-26	7-8	19-20		9-10		4-5		5.950.000
33	Mastering Microsoft Excel For Office Data Processing And Reporting	Jakarta	2	25-26		24-25				12-13		9-10		22-23		5.950.000
Komunikasi																
34	Effective Report Writing - 1 Day	Jakarta	1	20		17		24				10			8	3.950.000
35	Report Writing	Jakarta	2	20-21	3-4	24-25	6-7	24-25			23-24		5-6	9-10	7-8	5.950.000
Leading Change/Strategic Leadership																
36	Becoming a Strategic Thinking Leader	Jakarta	2			1-2	1-2	25-26	21-22	26-27		9-10		4-5		5.950.000
37	Empowering People to Change	Jakarta	2		1-2			24-25		29-30				4-5		5.950.000
38	Leadership in Digital Era	Jakarta	2		24-25		26-27		21-22		26-27		18-19		14-15	5.950.000
39	Leading Change and Managing Transformation	Jakarta	1	27		16		14		30			8		9	3.950.000
40	The New Generation of Leadership	Jakarta	2	20-21		23-24		10-11		12-13		9-10		22-23		5.950.000
Lean & Six Sigma Management Tool																
41	Effective Shopfloor Leadership	Jakarta	2			1-2	6-7		23-24		18-19		12-13		8-9	5.950.000
Managerial Skills Lainnya																
42	Business Forecasting for Managers	Jakarta, Jakarta Selatan	2	25-26				4-5		15-16		20-21		4-5		5.950.000
43	Business Presentation & Management Reporting Skills	Jakarta	2		11-12			4-5			4-5		6-7		7-8	5.950.000
44	Business Presentation Skills	Jakarta	2		15-16		28-29									5.950.000
45	Comprehensive Leadership Program Group Coaching	Jakarta	2									9-10				5.950.000
46	Email Management	Jakarta	1		3		23		23			24				3.950.000
47	Enhancing Managerial Skills Training	Jakarta	1/2	7		3		27-28		7			6		7	5.950.000
48	Managing Change & Conflict	Jakarta	2	27-28			12-13				26-27		11-12		28-29	5.950.000
49	Managing Priority and Developing Initiative	Jakarta	2				26-27				30-31					5.950.000
50	Pelatihan Strategi dalam Pemecahan Masalah dan Pengambilan Keputusan Jika Ada Pengaduan Customer	Jakarta	2		23-24		1-2			5-6		20-21		8-9		5.950.000
51	People Management	Jakarta	2	20-21		23-24			14-15	8-9		28-29		23-24		5.950.000
52	Practical Service Excellence		2	25-26		29-30		24-25			23-24		28-29		23-24	4.050.000
53	Service Excellence Skills (SP)	Jakarta	2						22-23			2-3				5.950.000
54	Team Empowerement	Jakarta	2		22-23		19-20		15-16		3-4		21-22	30/11-1/12		5.950.000
55	Total Productive Mentoring (TPM)	Jakarta	2	13-14		3-4		12-13		14-15		7-8		3-4		5.950.000
56	Training Leadership Training Program	Jakarta	2								23-24					5.950.000

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Managing People																
57	Basic Coaching Skills Training	Jakarta	2	11-12		4-5		24-25		22-23		16-17		4-5		5.950.000
58	Basic Leadership & Communication Program	Jakarta	2							22-23						3.850.000
59	Basic Relationship Management for Leaders	Jakarta	1	13	24			14				3		3		3.950.000
60	Becoming Great Leader with Counseling, Mentoring and Coaching	Jakarta	2	26-27		18-19		24-25		12-13	12-13		18-19		9-10	5.950.000
61	Coaching & Counseling for Manager in Modern Era	Jakarta	2	25-26	22-23	24-25	15-16	25-26			19-20		21-22		9-10	5.950.000
62	Coaching and Counseling Skills	Jakarta	2	18-19	8-9	4-5		10-11	15-16	15-16	12-13	20-21		1-2		5.950.000
63	Coaching Skills For Leaders	Jakarta	2			29-30		24-25	30/6-1/7			13-14		18-19		5.950.000
64	Coaching, Counseling and Mentoring	Jakarta	2						2-3	12-13			18-19		9-10	5.950.000
65	Comprehensive People Management & Coaching Training	Jakarta	2				22-23					23-24				5.950.000
66	Comprehensive People Management Training	Jakarta	2		23-24			10-11			12-13	15-16			9-10	5.950.000
67	Dealing with Difficult People	Jakarta	1	6	23	23		19		22		21	25	22		3.950.000
68	Disciplining, Motivating & Developing People	Jakarta	2	25-26		16-17	5-6		15-16				21-22	29-30		5.950.000
69	Driving To Peak Performance	Jakarta	2	11-12		24-25		13-14		8-9		9-10		11-12		5.950.000
70	Effective Communication Skills For Managers And Supervisors	Jakarta	1		9	30			14		19		18	29		3.950.000
71	Effective Delegation, Monitoring & Feedback	Jakarta	1	18	15	29		18		9	18	17	13	15		3.950.000
72	Influencing & Communication Skills for Leaders	Jakarta	2	6-7		24-25		25-26	10-11	5-6		23-24			2-3	5.950.000
73	Kepemimpinan Situasional Untuk Sales Leader	Jakarta	2	6-7		24-25	6-7	4-5		5-6	30-31			8-9		5.950.000
74	Leadership and Public Speaking	Jakarta	2	6-7		24-25		25-26		8-9	3-4			2-3		5.950.000
75	Leadership Camp	Jakarta	1/2		10				15-16	14-15	12-13	15-16	12-13	10-11	14-15	4.000.000
76	Leadership Communication	Jakarta	2			18-19		13-14			30-31			15-16		5.950.000
77	Motivating & Empowering	Jakarta	2	13-14		22-23		10-11		19-20		9-10		9-10		5.950.000
78	Performance Management for Effective Business Culture	Jakarta	1/2	13	17-18		19-20				23-24		19-20			3.950.000
79	Performance Oriented Coaching	Jakarta	1			2		14		30		13	22			3.950.000
80	Self Leadership	Jakarta	2			24-25		13-14	8-9			6-7			6-7	5.950.000
81	The Art of Delegating, Motivating & Empowerment	Jakarta	2	20-21		24-25		10-11			19-20				13-14	5.950.000
82	The Power of Influencing Skill	Jakarta	2	26-27				4-5			23-24		11-12			5.950.000
83	Vision Alignment	Jakarta	2	13-14		24-25		25-26	15-16			13-14		22-23		5.950.000
Managing Self/Personal Development																
84	Achievement Motivation Training	Jakarta	2		22-23		5-6		22-23	26-27	23-24	13-14	11-12		6-7	5.950.000
85	Becoming Professional	Jakarta	1	20		3		19		5		13		3		3.950.000
86	Emotional Intelligensi	Jakarta	2		15-16		19-20				23-24		19-20		14-15	5.950.000
87	Emotional Quotient At Work	Jakarta	2		17-18		1-2			27-28		13-14	14-15		6-7	5.950.000
88	Managing Self for Improved Performance	Jakarta	2	11-12		24-25		24-25			2-3	2-3				5.950.000
89	Mastering & Designing Effective Motivation	Jakarta	2	13-14		24-25		25-26	7-8			9-10		4-5		5.950.000

No	Judul Topik	Kota	Hari	Jan	Feb	Mar	Apr	Mei	Jun	Jul	Agu	Sep	Okt	Nov	Des	Mulai (Rp)
Managing Self/Personal Development (lanjutan)																
90	Motivasi Kerja dan Profesionalisme	Jakarta	1	12	9	16			14		12		22			3.950.000
91	Personal Branding For Career	Jakarta	2	25-26	15-16		5-6		15-16		5-6		7-8	25-26		5.950.000
92	Profesional atau Mati	Jakarta	2			1-2		25-26		6-7	3-4			2-3		5.950.000
93	Self Empowerment Training	Jakarta	2	6-7	8-9			10-11	22-23				11-12	8-9	6-7	5.850.000
94	Training Within Industry Job Instruction	Jakarta	1	6		2		21		12	30		25			3.950.000
Managing Self																
95	Effective Time Management & Delegation	Jakarta	2	18-19	15-16	24-25	14-15	10-11	14-15	5-6	5-6	16-17	12-13	22-23		5.950.000
96	Effective Time Management & Delegation (SP)	Jakarta	1/2	27	22-23		26	26-27	23		18-19			11-12		3.500.000
97	Emotional Management for Professionals/Leaders	Jakarta	1	6	12			14			2	15			15	3.950.000
98	Mengelola Stres Kerja secara Efektif	Jakarta	1	6		5				2				5		3.950.000
99	Self Management & Career Development for Leader	Jakarta	2	20-21		18-19		24-25			23-24			4-5		5.950.000
100	The Excellence Habit	Jakarta	2		15-16		22-23		14-15		19-20		14-15		9-10	5.950.000
101	Work Ethic and Professionalism	Jakarta	1	15		19		21		15		16		19		3.950.000
Managing Task/Performance																
102	Managing Performance for Leaders	Jakarta	2	25-26		29-30		10-11		6-7	5-6			2-3		5.950.000
103	PA Disscussion & Goal Setting	Jakarta	1	29			26				20		11			3.950.000
Managing Team																
104	Future Leader as A Coach	Jakarta	2	20-21		22-23				21-22		9-10			20-21	-
105	Leaders For Safety	Jakarta	2		15-16		6-7		3-4		19-20		5-6		6-7	5.950.000
106	Leading Creatively and Managing Your Talents - Build Winning Business Teams	Jakarta	2/4			22-25					3-4	20-21		16-17		5.950.000
107	Managing Team, People and Relationship	Jakarta	2	11-12	25-26	24-25		25-26		20-21	18-19		13-14	9-10		5.950.000
108	Project & Team Leadership	Jakarta	2	12-13		24-25	5-6		10-11				19-20		6-7	5.650.000
109	Team & Commitment Building	Jakarta	2	25-26		29-30		24-25	7-8	8-9	18-19		19-20			5.950.000
110	Teamwork	Jakarta	1/2	11	17-18		21		14		27		11-12			3.950.000
Presentation Skills																
111	Effective Presentation Skills	Jakarta	2	18-19		24-25	15-16		10-11	22-23	18-19	7-8	7-8		9-10	5.950.000
112	Effective Presentation Skills Training	Jakarta	2			29-30				19-20		15-16		16-17	7-8	5.950.000
113	Powerful Presentation & Communication Skill	Jakarta	2		3-4	24-25		27-28	28-29	22-23		20-21		16-17		5.850.000
114	Powerful Presentation With Multimedia	Jakarta	2		17-18		6-7		9-10			16-17		18-19		5.950.000
115	Powerful Slide Presentation	Jakarta	1	6		19	14	18	22	7		13		9		3.950.000
116	Powerfull Multimedia Presentations Skill	Jakarta	2	11-12		23-24		13-14		22-23				18-19		5.950.000
117	Presentation Skill Training	Jakarta	1		9			14			3			16		3.950.000
118	Public Speaking & Presentation Skills	Jakarta	2		17-18		1-2		10-11				5-6	30/11-1/12		5.950.000

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Presentation Skills (lanjutan)																
119	Public Speaking dan Presentation Skills	Jakarta	2	25-26		16-17		25-26		28-29		15-16		2-3		5.950.000
120	Public Speaking For Executive	Jakarta	2	6-7	3-4	16-17		25-26		5-6		15-16		22-23		5.950.000
121	Public Speaking, MC & Presentation Skills	Jakarta	2	11-12	24-25			24-25			23-24		14-15		13-14	5.950.000
122	Say It With Insightful Charts	Jakarta	1		3		6		8		3	3		30	17	3.950.000
123	Speak Up With Unshakeable Confidence	Jakarta	2		8-9			25-26			2-3		4-5		6-7	5.950.000
Sales & Negotiation Skills																
124	Effective Sales Supervisor	Jakarta	2			1-2	6-7		10-11		23-24		18-19		13-14	5.950.000
125	Practical Debt Collector And Negotiation	Jakarta	1/2		12			24-25			2-3			11-12		3.950.000
126	Sales Leadership & Coaching Skills	Jakarta	2	6-7		1-2	27-28	10-11	22-23		30-31			1-2		5.950.000
127	Sales Motivational	Jakarta	2	13-14		24-25		24-25		5-6		15-16		8-9		5.950.000
128	Selling and Negotiation Skills for MICE Business	Jakarta	2		15-16		6-7		22-23		11-12		5-6	29-30		5.950.000
129	Selling Skill for Front Liner	Jakarta	2	11-12			6-7				26-27			25-26		5.950.000
130	Selling Skill for Personal Banking Officer	Jakarta	2	20-21			6-7		7-8	26-27			4-5	29-30		5.950.000
131	Win-Win Negotiation Skills	Jakarta	2		9-10		27-28		14-15	22-23	30-31	27-28		2-3		5.950.000
132	Win-Win Negotiation Skills (SP)	Jakarta	2								23-24					3.500.000
Secretarial & Office Management																
133	Becoming Professional Secretary	Jakarta	2				14-15			8-9	18-19			1-2		5.950.000
134	Executive Secretary	Jakarta	2	26-27		24-25		24-25		20-21		21-22		22-23		5.950.000
135	Maximize Your Strength to Become a Professional Secretary	Jakarta	2	27-28			5-6		23-24			9-10			28-29	5.950.000
136	Meeting Management skills	Jakarta	2	18-19		24-25			14-15		12-13		11-12		16-17	5.950.000
137	Merancang dan Mengontrol Kinerja Front Liners	Jakarta	2		8-9		14-15		7-8		12-13	30/9-1/10			7-8	5.950.000
138	Modern Office Administration For Executive Secretary and Executive Administration	Jakarta	2		8-9		5-6		14-15		23-24		11-12		7-8	5.950.000
139	Professional Administration Skills	Jakarta	2	18-19		18-19		25-26		15-16		20-21		8-9		5.950.000
140	Professional Secretary	Jakarta	1	19	16	18		18	18	21	5	17		25		3.950.000
Specific Skills																
141	Hospitality Training	Jakarta	2	11-12	15-16	16-17		4-5	14-15	26-27	4-5	13-14		10-11		5.950.000
142	Lobbying & Negotiation Skills	Jakarta	2		25-26		26-27		9-10		12-13			10-11		5.950.000
143	Lobbying & Negotiation Skills For Managers	Jakarta	2		22-23	24-25	6-7		7-8	29-30		20-21		30/11-1/12		5.950.000
144	Mahakarya Gemilang	Jakarta	2	7-8		29-30		25-26			23-24			9-10		5.950.000
145	Steps To Write A Proposal	Jakarta	2		16-17	29-30			10-11	29-30				2-3		5.950.000
Spesifik																
146	Be Happy Be Productive	Jakarta	2	13-14			28-29		24-25				7-8			5.950.000
147	Becoming an EXCELLENT Employee with Graphology	Jakarta	2			24-25			15-16		12-13		12-13		7-8	5.950.000

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Spesifik (lanjutan)																
148	Change Your Mindset	Jakarta	1/2	6	23			10-11		19		15		5		3.950.000
149	Followership Mastery - Becoming a Valued Contributor	Jakarta	2		16-17		14-15		21-22		26-27				9-10	5.950.000
150	How To Manage Your Boss	Jakarta	2	13-14		18-19		13-14		5-6		20-21		15-16		5.950.000
151	Kebiasaan Efektif Untuk Menjadi Pemenang	Jakarta	2			3-4	27-28		22-23			8-9			7-8	5.950.000
152	Managing Work-Life Balance	Jakarta	1/2		5		7		14		12		12	15-16	13	3.950.000
153	Menguasai Bahasa Inggris Mandiri	Jakarta	2					27-28				2-3				5.950.000
154	Menjadi Pribadi Tangguh Lewat Kebiasaan Kebiasaan Efektif	Jakarta	2			24-25		13-14			19-20				9-10	5.950.000
155	Menuju BPR BPRS Sehat	Jakarta	2				27-28			13-14			21-22			5.950.000
156	Olah Sikap Ibu Segala Pelatihan	Jakarta	2	20-21		16-17		25-26		13-14		9-10		11-12		5.950.000
157	Partnering With Your Boss	Jakarta	2		15-16			24-25			4-5		13-14		1-2	5.950.000
158	Proposal And Business Report	Jakarta	2				5-6		14-15		19-20		11-12		9-10	5.950.000
159	Revolusi Sikap	Jakarta	2		22-23			13-14			19-20			16-17		5.950.000
160	Stress Management	Jakarta	2		16-17		19-20	10-11			12-13	23-24				5.950.000
161	Stress Management Skills	Jakarta	1			5			24		12	13		11		3.950.000
162	Technical Report Writing	Jakarta	2	20-21			26-27		17-18			23-24		18-19		5.950.000
163	Teknik dan Metodologi : Penulisan Laporan Hasil Audit	Jakarta	1/2	13-14	24-25			5		6			4-5			3.950.000
164	The Art of Coaching: How to maintain staffs motivation to perform?	Jakarta	2		3-4		22-23		17-18		23-24			23-24		5.950.000
Thinking Skills																
165	Analytical Creative Thinking	Jakarta	2	11-12	8-9	16-17	14-15	4-5			19-20		18-19		13-14	5.950.000
166	Analytical Creative Thinking : Think Right Think Fast	Jakarta	1/2			22-23			15-16	20	26-27		5-6			5.950.000
167	Analytical Creative Thinking : Think Right â€“ Think Fast	Jakarta	2												2-3	5.950.000
168	Comprehensive Supervisory & Problem Solving	Jakarta	2/3	19-20			22-23				26-27		11-13			5.950.000
169	Creative & Innovative Thinking	Jakarta	2	25-26		24-25	6-7		7-8	20-21		30/9-1/10			6-7	5.950.000
170	Creative & Innovative Thinking Skills	Jakarta	2	6-7		29-30		24-25		28-29			28-29			5.950.000
171	Creative Problem Solving	Jakarta	2		8-9		19-20		15-16	29-30		20-21		30/11-1/12		5.950.000
172	Creative Problem Solving & Decision Making	Jakarta	2	11-12	18-19				2-3	12-13		13-14			13-14	5.850.000
173	Creative Problem Solving And Decision Making	Jakarta	2	25-26		1-2	14-15	24-25		20-21		21-22		4-5		5.950.000
174	Design Thinking	Jakarta	2	6-7			14-15			26-27			18-19			5.950.000
175	Effective Handling Complaint & Problem Solving	Jakarta	2	19-20			26-27		22-23			28-29				5.950.000
176	Innovative Thinking dan DMAIC Problem Solving	Jakarta	2	18-19		4-5	14-15	10-11	15-16		30-31		5-6			5.950.000
177	Problem Solving & Communication Training	Jakarta	2		8-9		14-15		21-22		23-24		25-26		20-21	5.950.000
178	Problem Solving and Decision Making Tools	Jakarta	2		8-9		19-20	24-25	15-16	26-27	23-24		11-12	29-30		5.950.000
179	Sistem Manajemen Pengawasan	Jakarta	2		15-16		28-29		15-16		23-24		14-15		7-8	5.950.000

No	Judul Topik	Kota	Hari	Jan	Feb	Mar	Apr	Mei	Jun	Jul	Agu	Sep	Okt	Nov	Des	Mulai (Rp)
Work & Time Management																
180	Excellent Implementation (Execution)	Jakarta	2	20-21		22-23		4-5		21-22			20-21		20-21	5.950.000
181	Execution: Disiplin Menyelesaikan Suatu Tugas dengan Tuntas	Jakarta	2	26-27		23-24		10-11		26-27		21-22		29-30		5.950.000
182	Manajemen Produktivitas Diri	Jakarta	1		19		12		7		11		1		20	3.950.000
183	Modern Time Management	Jakarta	1	15	12	22	20	21		2	9	16	12	19		3.950.000
184	Productivity and Teamwork Improvement in	Jakarta	1	7			26		15		9		7		10	3.950.000
185	Produktivitas Diri dan Aspek IT nya	Jakarta	1		12		23			13				2		3.950.000
186	Time Management dan Produktivitas Diri	Jakarta	2	27-28	24-25	24-25	5-6	25-26	14-15			30/9-1/10				5.950.000
Topik Lainnya																
187	Coaching Skills for Effective Team Management	Jakarta	2	20-21		22-23		25-26				21-22			20-21	5.950.000
188	Comprehensive Staff Development Training	Jakarta	2		18-19		20-21			21-22			20-21			5.950.000
189	Counseling Skills For Leaders & HR	Jakarta	2		11-12		13-14		17-18		19-20		14-15		14-15	-
190	Digital Leader: Optimizing Yourself & Commitment	Jakarta	2			3-4		10-11		26-27		6-7			16-17	-
191	Hypno-Leadership: Leading with Calmness, Confidence & Influence	Jakarta	2										11-12		13-14	5.950.000
192	Hypno-Selling: Mastering the Sales Mindset for Powerful Closing	Jakarta	2	13-14		10-11		6-7		15-16		14-15		4-5		5.950.000
193	Hypno-Speak: Speak with Confidence, Present with Impact	Jakarta	2					18-19		20-21		16-17		11-12		5.950.000
194	Kesehatan Mental Karyawan	Jakarta	1		18		20		17		19		13		8	4.050.000
195	Leader As A Coach	Jakarta	2		10-11		6-7		3-4			9-10			14-15	5.950.000
196	Presentasi bisnis Ala Generasi Z	Jakarta	2					24-25		7-8			7-8			-

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No	Judul Topik	Hari	Jan	Feb	Mar	Apr	Mei	Jun	Jul	Agu	Sep	Okt	Nov	Des	Mulai (Rp)
Business & Corporate Skills															
1	Building Corporate Culture	2	26-27			27-28			12-13				8-9		4.050.000
2	Business Ethics for Secretary	2	12-13			19-20			26-27			19-20			4.050.000
3	Business Etiquette & Professional Grooming	2		17-18		29-30		14-15			13-14			15-16	4.050.000
4	Facility Management	2		23-24		26-27			19-20	24-25	9-10		22-23		4.050.000
5	Manajemen Perkantoran	1/2		22-23		26-27		10-11		24		18-19		21-22	2.750.000
6	Manajemen Perkantoran Modern	2		3-4	22-23			21-22		9-10	6-7	5-6			4.050.000
7	Membangun Corporate Culture	1	19	16	12		14		12		21		22		2.750.000
8	Modern MICE (Meetings, Incentives, Conference and Exhibition)	2	18-19		29-30		24-25		28-29		27-28		25-26		4.050.000
9	Optimation CSR Program for Corporate Branding	2	18-19		29-30		24-25		20-21			18-19			4.050.000
10	Stress Management	2	13-14		15-16	19-20		16-17		10-11	13-14	21-22		20-21	4.050.000
Core Leadership - Managerials															
11	Basic Leadership Program	1/2	27		29	19-20	18	23	5		16	5		6	2.750.000
12	Comprehensive Leadership Program	2	18-19	23-24	22-23	19-20	18-19		12-13	19-20	13-14				4.050.000
13	Comprehensive Managerial Skills & Leadership Training	2	11-12	8-9	15-16	19-20	12-13	29-30	21-22		27-28	26-27	15-16		4.050.000
14	Comprehensive Managerial Skills & Leadership Training (SP)	2								11-12					4.050.000
15	Kepemimpinan Situasional Untuk Sales Leader	2		8-9		7-8		7-8		2-3		11-12		8-9	4.050.000
16	Leadership (Kepemimpinan Yang Efektif Dalam Organisasi)	1			12		21	11		24		1			2.750.000
17	Leadership Program	2		15-16			18-19			9-10			15-16		4.050.000
18	Practical MBA for future leader	2		16-17		22-23		9-10			23-24		1-2		4.050.000
Core Supervisory															
19	Basic Supervisory Training	1	12	22			18	16	14		8			13	2.750.000
Komunikasi															
20	Communication and Interpersonal Skills	2	12-13		15-16	14-15	10-11			26-27		4-5		13-14	4.050.000
21	Communication Confident with Assertiveness Techniques and Self Therapy	2		15-16		26-27	18-19		29-30			18-19		13-14	4.050.000
Leading Change/Strategic Leadership															
22	Becoming a Strategic Thinking Leader	2			4-5		4-5	14-15	8-9		23-24	18-19		20-21	4.050.000
23	Manajemen Perubahan Organisasi	1/2	20-21			19		17-18		23-24		18-19	4-5		2.750.000
24	Strategi Leader dalam Pengawasan dan Pengendalian Resiko Soft Competency	2	26-27		24-25		18-19		21-22		16-17		24-25		4.050.000
Managerial Skills Lainnya															
25	Basic Coaching Skills Training	2							19-20						4.050.000
26	Business Forecasting for Managers	2	25-26		4-5				19-20			14-15		9-10	4.050.000
27	Comprehensive People Management & Coaching Training	2									20-21				4.050.000
28	Comprehensive Supervisory Skills	2	14-15	18-19	15-16	1-2	25-26	10-11	19-20	11-12		18-19		20-21	3.950.000
29	Creative Solution 4.0 Era	1		8		21				20		1		7	2.750.000

No	Judul Topik	Hari	Jan	Feb	Mar	Apr	Mei	Jun	Jul	Agu	Sep	Okt	Nov	Des	Mulai (Rp)
Managerial Skills Lainnya (lanjutan)															
30	Mastering Core of Strategy - Sun Tzu The Art of War in Businesss	1			18		18		15		14	29		1	2.750.000
31	Modern Office Administration For Executive Secretary and Executive Administration	2	25-26		29-30			10-11	22-23	9-10	21-22			7-8	4.050.000
32	People Development Management - Bohman Version	2	14-15			8-9			12-13		23-24		18-19		4.050.000
Managing People															
33	Coaching & Counseling for Manager in Modern Era	2	27-28	18-19	22-23		18-19				27-28		3-4	2-3	4.050.000
34	Coaching For Career And Self Development : System & Practice	2	6-7		15-16		27-28		12-13		13-14		8-9		4.050.000
35	Coaching Skills For Leaders	2	20-21		18-19		27-28		15-16		20-21		16-17		4.050.000
36	Comprehensive People Management Training	2					13-14		26-27	26-27			22-23		4.050.000
37	Dealing with Difficult People	1		19			24			23		25		10	2.750.000
38	Disciplining, Motivating & Developing People	2	18-19		16-17		10-11			9-10		18-19		20-21	4.050.000
39	Effective Delegation, Monitoring & Feedback	1	6	5	8		19	14		10		15			2.750.000
40	Enhancing Personal Effectiveness	2	20-21			27-28			8-9		20-21			1-2	4.050.000
41	Increasing Employee Engagement: Measuring & Managing	1				20			16		2	27			2.750.000
42	Influencing & Communication Skills for Leaders	2	11-12		2-3		10-11		26-27		13-14		8-9		4.050.000
43	Leadership and Public Speaking	2		2-3	29-30		10-11		5-6		20-21			14-15	4.050.000
44	Leadership Communication	2/3	18-19		29-31	22-23	26-27			25-26				22-23	4.050.000
45	Motivating & Empowering	2	21-22		22-23		24-25		22-23		27-28		22-23		4.050.000
46	People Management	2	12-13			26-27			27-28		27-28			13-14	4.050.000
47	The Fundamental Aspects of Managing People	2	19-20		29-30		24-25		12-13		13-14		8-9		4.050.000
Managing Self/Personal Development															
48	Achievement Motivation Training	2				19-20	26-27			2-3		25-26			4.050.000
49	Increasing Your EQ/EI (Emotional Quotient / Emotional Intelligence)	1	6		12		19		6		7		2		2.750.000
50	Personal Branding For Career	2			3-4		10-11		26-27		8-9		3-4		4.050.000
51	Self Empowerment Training	2	18-19		16-17			8-9			27-28			14-15	4.050.000
Managing Self															
52	Effective Time Management & Delegation	2	11-12	15-16	29-30		10-11			12-13	21-22	6-7			4.050.000
53	Effective Time Management & Delegation (SP)	2						16-17			8-9				4.050.000
54	Emotional Management for Professionals/Leaders	2		24-25			10-11			10-11	27-28	4-5		9-10	4.050.000
Managing Task/Performance															
55	Managing Performance for Leaders	2			1-2	26-27		2-3	6-7		20-21			15-16	4.050.000
Managing Team															
56	Coaching and Counseling Skills	2		15-16	15-16	22-23	27-28	30/6-1/7	26-27	23-24	8-9	14-15	3-4	21-22	3.950.000
57	Managing Team, People and Relationship	2	26-27		15-16		26-27		8-9		6-7	13-14		20-21	4.050.000
58	Self Leadership	2	18-19		16-17			14-15		23-24	23-24			6-7	4.050.000

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No	Judul Topik	Hari	Jan	Feb	Mar	Apr	Mei	Jun	Jul	Agu	Sep	Okt	Nov	Des	Mulai (Rp)
Managing Team (lanjutan)															
59	Team & Commitment Building	2			29-30				20-21	23-24					4.050.000
60	Teamwork	2	25-26			19-20	27-28		19-20			21-22	11-12	23-24	4.050.000
Pengembangan Karyawan															
61	Effective Coaching â€“ Mentoring And Counseling Based On Set	1				6		3		10		12			2.750.000
Presentation Skills															
62	Business Presentation Skills	2		15-16		22-23	10-11	10-11	12-13			18-19			4.050.000
63	Effective Presentation Skills	2	14-15	24-25	15-16	19-20		21-22	26-27			28-29			4.050.000
64	Powerful Presentation & Communication Skill	2		17-18			24-25	17-18	27-28			4-5		14-15	4.050.000
65	Public Speaking dan Presentation Skills	2		8-9			10-11		26-27			28-29		6-7	4.050.000
66	Public Speaking, MC & Presentation Skills	2/11	13-14			19-20				26-27		22/10-1/11		13-14	4.050.000
Sales & Negotiation Skills															
67	Effective Negotiation Skills, Handling Complaint and Selling Ideas	2			16-17		18-19			5-6			9-10		4.050.000
68	Sales Leadership & Coaching Skills	2	18-19		18-19			21-22		9-10		11-12			4.050.000
69	Win-Win Negotiation Skills	2	12-13	24-25	3-4		24-25		27-28	26-27		5-6	8-9	2-3	4.050.000
70	Win-Win Negotiation Skills (SP)	2		2-3			3-4			18-19			11-12		2.500.000
Secretarial & Office Management															
71	Becoming Professional Secretary	2		23-24		28-29	10-11			5-6				20-21	4.050.000
72	Professional Administration Skills	2	13-14		15-16		10-11			30-31			2-3		4.050.000
73	Professional Secretary	1		26	30		31	15	13		17	26			2.750.000
Specific Skills															
74	Advance Negotiation Skills	2	12-13			1-2	24-25			2-3	16-17		29-30		4.050.000
75	Lobbying & Negotiation Skills	2		15-16			18-19		19-20	4-5	8-9			13-14	4.050.000
76	Lobbying & Negotiation Skills For Manager	2		22-23		26-27		14-15		24-25		12-13			4.050.000
Spesifik															
77	Change Your Mindset	2	18-19			19-20				19-20		7-8			4.050.000
78	Cost Based Negotiation Strategies and Skills	2	7-8			13-14		10-11		10-11			24-25		4.050.000
79	Hospitality Training	2	19-20		1-2	27-28			26-27		20-21				4.050.000
80	Menjadi Pribadi Tangguh Lewat Kebiasaan Kebiasaan Efektif	2	12-13		29-30		10-11		12-13		9-10		9-10		4.050.000
81	Menuju BPR BPRS Sehat	2		3-4			10-11				14-15			22-23	4.050.000
82	Stress Management Skills	1	12		4			24			22			10	2.750.000
Thinking Skills															
83	Analytical Creative Thinking	2		15-16		14-15	25-26	24-25		9-10			18-19		4.050.000
84	Comprehensive Supervisory & Problem Solving	2	11-12	23-24		26-27		21-22	13-14	23-24			29-30	13-14	4.050.000

No	Judul Topik	Hari	Jan	Feb	Mar	Apr	Mei	Jun	Jul	Agu	Sep	Okt	Nov	Des	Mulai (Rp)
Thinking Skills (lanjutan)															
85	Creative & Innovative Thinking	2	25-26	3-4			24-25			12-13		7-8			4.050.000
86	Creative & Innovative Thinking Every Day	2		3-4		29-30	26-27			12-13			22-23	6-7	4.050.000
87	Creative Infrographic Slide with Powerpoint	2	18-19		16-17	19-20	13-14		12-13		15-16		15-16		4.050.000
88	Creative Problem Solving	2		15-16		27-28			12-13	24-25		12-13			4.050.000
89	Creative Problem Solving & Decision Making	2			1-2	29-30		28-29		18-19	9-10			23-24	4.050.000
90	Creative Problem Solving And Decision Making	2	6-7	15-16	15-16	26-27		22-23	29-30		20-21	14-15	25-26	23-24	4.050.000
91	Deliver Service Excellent & Customer Complaint Handling	2		22-23				21-22			23-24				4.050.000
92	Innovative Thinking dan DMAIC Problem Solving	2	25-26			19-20	18-19		15-16		21-22				4.050.000
93	Managing Productivity in Digital Era	2	6-7			29-30				23-24				9-10	4.050.000
94	Menjadi Pribadi Yang â€œCreative & Innovativeâ€? di Masa Sulit (Pandemi Covid 19)	1					11								2.750.000
95	Pelatihan Strategi dalam Pemecahan Masalah dan Pengambilan Keputusan Jika Ada Pengaduan Customer	2	13-14			26-27		28-29		30-31			1-2	30-31	4.050.000
96	Problem Solving	1		16			7	28	20	6	1	11	15		2.750.000
97	Problem Solving and Decision Making Tools	1/2	11-12	17-18	4-5		10-11		6-7		27-28	4-5		10	2.750.000
98	Sistem Manajemen Pengawasan	2/3			15-17		10-11			30-31			15-16		4.050.000
Work & Time Management															
99	Execution: Disiplin Menyelesaikan Suatu Tugas dengan Tuntas - International Training	2	25-26		16-17			14-15				18-19			4.050.000
100	Modern Time Management	1/2	25-26			7-8	18-19		14-15		21		2-3		2.750.000
101	Time Management dan Produktivitas Diri	2	18-19	16-17	4-5		27-28		26-27	9-10	6-7		22-23		4.050.000
Topik Lainnya															
102	Business Presentation & Management Reporting Skills	2		11-12											-
103	Emotional Intelligensi	2			18-19	26-27		10-11	29-30		9-10	28-29			4.050.000
104	Managing Priority and Developing Initiative	2			22-23										5.950.000